

Education Commission Meeting Minutes - June 17, 2008 (7 p.m.)

Members Present: Kevin McCabe, Ed Neltner, Josh Hafele, Patty Hadden, Martha Biederman, Anita Bidleman, Ken Belleman, Lisa Renken, Amy Vonderhaar, Joan Eckart

Ex Officio Members Present: Jean Margello, Jeanne Schaeffer, and Fr Paul

Parish Pastoral Council Representative: Katie Barbara

Faculty Advisor: Not present

Guest: New members were present including Harry McDaniel, Chris Bergmann, and Paul Southwick.

1. **Introduction of Members** - Introductions consisted of sharing ones favorite thing about St. Vivian other than the people.
2. **Opening Prayer** - Fr. Paul lead the opening prayer.
3. **Announcements** -None
4. **Approval of Last Meeting's Minutes** - Motion to approve the May minutes was passed.
5. **Communication from Parishioners** - Lisa Renken asked Mrs. Margello to discuss with the commission the use of + in the area of skills and personal development on this years report cards. Both Mrs. Margello and Lisa made contact the Archdiocese about the use of this mark. Mrs. Margello stated that for the 2008-2009 school year the staff will use a + symbol to denote progress in the areas of skills and personal development.

Reports:

6. **Father Paul Gebhardt (Pastor)** - Fr. Paul shared that he will be having hip surgery on June 23rd and would appreciate prayers. Fr. Paul will recuperate in the rectory after his surgery.
7. **Jodie Bender (DRE)** - Ms. Bender was not present
8. **Jeanne Schaefer (Youth Minister & Lay Pastoral Associate)** - Ms Schaefer reported that a group will be traveling to our twinning parish in New Orleans on June 28th. 16 people are currently signed up to attend; 9 of these are high school students.
9. **Jean Margello (Principal)** - Mrs. Margello reported that the schools received OCSAA approval for the next 5 years. The school has also had its Jared's Law inspection and will receive a report in about 30 days. Current enrollment for the 2008-2009 school year is 366 students. Open House for this year will be held on August 19, 2008 from 5pm to 7pm. This is not the traditional Sunday afternoon time as in the past. Mrs. Margello shared that 5 new staff members have been hired. Julie Borgerding will be the preschool assistant, Amy Carter a graduate of Xavier University will be the new part time music teacher, Jill Uhler holding her masters from Xavier University and having one year of experience will be the new part time art teacher, Sr. Deborah Lloyd

with 14 years experience and the completion of doctoral studies will be a part time Spanish instructor, and Jason Sheetketski with 12 years experience will be coming from Queen of Peace in Hamilton to teach 7th and 8th grade math, algebra and 8th grade religion. A listing of the high schools the St. Vivian 8th graders will be attending was shared with the commission. The break down is as follows: 14 St. Xavier, 8 Roger Bacon, 5 Moeller, 3 LaSalle, 1 each to McAuley, Seton, St. Ursula, SCPA, CHCA, Finnerytown, Colerain, CCD, and Wyoming. Mrs. Margello asked for the commission to review, give input and approve 2 changes to the Student Handbook for the coming school year. The first change was with regard to Attendance on pg. 10. The change will state that any student who is tardy or leaves the school premises during the course of the school day for any reason will not be considered eligible for perfect attendance. Any absence excused or unexcused will prohibit a student from receiving perfect attendance. A statement reminding families of the 24 hour school attendance line was added. Paragraph 2 of the Excessive Absence section was cleaned up to help with clarity. A motion was made and carried to make these changes to the Attendance Policy. The next area discussed was pg. 26 of the handbook. Mrs. Margello suggested and asked the commission to give input about adding a Peanut/ Tree Nut Allergy Policy. The commission suggested language and a motion was made and carried to add this policy to the handbook. The commission also suggested that staff, volunteers and families receive information and training about Peanut/ Tree Nut Allergies for the coming school year.

10. **Temporal Affairs (Ed Neltner)** - Mr. Neltner reported that things are on target. He praised the employees of St. Vivian for keeping expenses low to help the budget. Stewardship is slightly down but Temporal Affairs and Grateful Believers are working to get these final pledges in.
11. **Parish Pastoral Council (Katie Barbara)** - Katie B was introduced as the new liaison to the commission from PPC. Welcome Katie.
12. **Adult Faith (Anita Bidleman)** - No new report at this time
13. **Tuition Review Board (Kevin McCabe)** - The tuition review board is currently considering request for assistance. Martha Biedermann will be replacing Kevin McCabe on this board as his term on the Education Commission is complete.
14. **Old Business** - Commission Goals for the 2008- 2009 year were discussed with the new members a motion was made and the goals were approved. The Constitutional Amendment previously shared will be discussed and voted on in September.

New Business - The Commission will meet on the 3rd Thursday for the new term. Meeting will be on: September 18th, November 20, January 15th, March 19th, May 21st and June 18th. Nomination were made and voted upon for officers during the new term as follows; Ken Belleman Chairperson, Joan E Vice Chairperson, Patty Hadden Secretary. Ed Neltner will continue to be the liaison to temporal Affairs, Chris Bergman will be the liaison for Faith Formation, Amy Vonderhaar will be the liaison to Worship Commission and Martha Biederman will be the liaison for the Tuition Review Board. The commission

will have an information table at Open House on August 19th. Members will be asked to sign up for a shift. Patty will create an informational sheet to go into the school packet. The commission will work on placing "blurbs" in the school notes and Quicklets about upcoming meetings and things the commission is working on in an ongoing effort to relate our purpose and to encourage parish wide participation through interactions with the commission.

Our next meeting will be September 18th at 7:00 pm in the teacher's lounge.

Adjournment

07/03/08

PH