

St. Vivian Booster Minutes – Meeting on March 8, 2004

Board Attendance

- Brian Eve (Pres & Softball), Jim Gantt (VP), Dan Valerio (Secy), Lynne Morris (Treas), Maribeth McGraw (Corresponding Secy), Rhonda Morgan (MAL), Mike Collier (MAL & Girls Basketball)

Commissioners and Directors Attendance

- Jim Haverland (Boys Basketball), Joan Eckart (Boys Volleyball), Steve Crawford (Football), Matt Hagen (Baseball), John Fitzwater (Track)

Guest Attendance:

- No guests this meeting

A. Opening Prayer – Led by Brian Eve

B. Identify any New Members & Guests – No new members or guests

C. Reading of Minutes – Minutes from January 12 and January 14, 2004 were approved as presented (there was no February meeting)

D. Treasurer's Report – Lynne Morris

- Finances are solid.
- \$9,653 balance. No outstanding payables.
- Fish Fry and Volleyball deposits still to be made.
- No major expenses anticipated rest of school year.

E. Report on Correspondence by Corresponding Secretary – Mary Beth McGraw – No report

F. Reports from Sport Commissioners

1. Girls Basketball – Mike Collier

- a) Will have earlier sign-ups this year so coaches can set up summer league teams.
- b) CYO fees per team will increase from \$100 to \$110. Mike suspects referee fees will increase too. Availability of St. Frances gym is questionable – overall gym rental fees may increase too. Discussion ensued regarding pros/cons of raising Boosters member fee, raising participation fee for girls basketball, increasing gate/concessions fees, and establishing a refundable uniform deposit.
- c) Vote was 6-0 to maintain participation fee at \$40 (not increase to \$45).
- d) Discussion ensued regarding desirability of a full year consolidated budget forecast for all activities so fee structure can be set on a holistic basis.
- e) Mike will investigate providing St. Vivian sweatshirts at cost to girls – same sweatshirts boys received.

2. Boys Basketball – Jim Haverland

- a) Jim Gantt's team won the City Championship.
- b) Three teams won their league. Trophies are ordered.
- c) Will collect uniforms at next coaches meeting.
- d) CYO implemented new brackets for the tournament. They selected the option recommended by St. Vivian.
- e) Banquet will be either April 4 or April 5.
- f) Consistent with policy established at previous Booster meetings, no more spirit wear items, gifts, etc. will be purchased with Boosters funds for 8th graders. Each 8th grade team may do something if the parents pick up the cost.

3. Girls Volleyball – Patty Hadden

- a) Three teams progressing in CYO tournament
- b) St. Vivian volleyball tournament netted \$3,185. A tournament financial summary was presented.
- c) Volleyball banquet will be April 2, 2004.
- d) Beth Hurd will be volleyball commissioner next year. Patty will help as needed.

4. Boys Football – Steve Crawford

- a) Need 60 sets of equipment, down to 48. Must replenish inventory with new equipment.
- b) CYO evaluating Big School / Small School format next year with allowances made for historical record. St. Ignatious is entering CYO. Total effect is St. Vivian likely to be at top of Small School division.
- c) NFL has a grant program. Last year the Colerain "Little Cards" received a \$5000 grant. Steve sent letter to NFL seeking grant money for St. Vivian.
- d) Signups for 2004 season will be end of May.

5. Track – John Fitzwater

- a) John shared budget. \$25 participation fee will cover shirts plus meet fees.

- b) Discussion regarding if there should be participation trophies awarded at cost of \$3-5. No motion made.
- c) John requested coaches shirts. Shirts will be provided out of existing inventory.

6. Boys Baseball – Laura & Matt Hagen

- a) Teams formed for 3rd and 5th grades
- b) \$40 participation fee will cover costs of field rental, CYO fees, umpires, and equipment.
- c) Season starts last Sunday in March.

7. Boys Volleyball – Joan Eckart

- a) Teams are 3rd/4th, 5th/6th, 8th. 29 players.
- b) Checking uniform supply.
- c) \$40 participation fee.

8. Girls Softball – Brian Eve

- a) Expect one team, combined 7th/8th team, supplemented by some St. Clements kids.
- b) 6th grade will combine with St. Margaret Mary.
- c) \$40 participation fee.

G. Reports on Unfinished Business

- 1. Buddy Card Sales: Preliminary numbers...Sold \$2500, netted \$1000. Four girls sold five or more cards and will be awarded a complimentary buddy card.
- 2. Crosstown Shootout recap: No report.
- 3. Concessions finances recap: Rhonda reviewed analysis of Concessions/Gate from start of school year. Lynne is reviewing the numbers. Overall, numbers appear to be down ~\$2800 from expected value, but not all spending receipts found. Brian will review the report with M. Vilaboy. Tighter procedures are now in place for more "real-time" deposits and reporting. No further action planned.

H. New Business

- 1. Concessions Managers:
 - Kevin Hollman will handle football.
 - Lisa McClellan and Kathleen Schaefer offered to handle girls basketball.
- 2. Concession Stand financial controls:
 - Will require double signatures when counting cash.
- 3. Spring Fundraiser – Poker Tournament?
 - No discussion of poker tournament.
 - Discussed instead the sale of spirit wear – fundraiser from past years. Brian will put Michelle Frey in contact with Robin Tosch.
- 4. Donut Sunday, 2nd Sunday in June:
 - Patty will coordinate.
- 5. Pepsi Contract:
 - Contract price was \$14/case. Non-contract price was \$15/case.
 - Archdiocese and Fr. Kroeger not supportive of entering long term contracts.
 - Coke is purchased for festival at \$14/case. Boosters can get same price. No incentive to contract with anyone else to be exclusive supplier.
 - Net, Boosters will purchase drinks on the "open market".
- 6. Fish Fry Issues:
 - Extra dumpster pickup needed during Fish Fry season. Boosters will pick up the cost.
 - Need to ensure all beer is removed from the refrigerator at the end of the evening.
 - Tables need to be put away.
 - Unsupervised kids outside the building during fish fry are a continuing problem. Brian will publish a letter to parents through a Quicklets extra edition.

I. Next Meeting – April 5, 2004, in Ursuline Hall

J. Close of Meeting -- Concluded at 9:30 pm.

K. Closing Prayer – Led by Brian Eve.

Respectfully submitted by Dan Valerio, April 5, 2004